



Regulations

**The Ministers of the Word,
Sacraments & Pastoral Care**



WASE 3 - NA VEIQARAVI VAKA LOTU

NAI TALATALA NI VOSA, NA SAKARAMEDE KEI NA CAKACAKA VAKAIVAKATAWA NI SIPI

Na Veikacivi Ki Na Cakacaka Vakaitalatala

Na mata veiqaravi va-Karisito me qarava na Vosa, na Sakaramede kei na Cakacaka vaka i Vakatawa ni Sipi e sega ni okata na Lotu Wesele me vaka na cakacaka tani eso, ia, sa i lesilesi ga e veikacivi kina na Karisito, ka ra sa solia kina na nodra bula taucoko ko ira era sa curu kina. Me na vakasamataka na Bose ko Viti ena vuku ni yavu oqo na veika e vakaturi me baleta na veisala vovou eso ni veiqaravi vakalotu.

1. Na Cavuti Me i Talatala

1.1 O koya me cavuti me i Talatala me sa:

- a. Vakatawa Yaco oti yabaki dua se sivia ka sa veiqaravi oti, se veiqaravi tiko ka sa vakabauta dina sara ni sa kacivi koya na Kalou:
- b. Me macala vua na nona i Talatala ni Tabacakacaka, ni sa nona vakabauta dina sara ni sa kacivi koya na Kalou me i Talatala ka sa tu talega vua na vuku se na i solisoli ena yaga ki na cakacaka Vakaitalatala:
- c. Okoya me cavuti me tiko na yabaki ni nona bula mai na yabaki 21-50.
- d. Vakavo ga kevaka e dua tani na lewa na Bose ko Viti me baleta e dua okoya e cavuta me rawata nai vakatagedegede ni vuli ka gadrevi mai na Vuli Talatala me vaka e vakadonuya na Bose ko Viti.

1.2 Me nona i tavi na i Talatala me tukuna na yacana ki na Bose Vakavula tolu ko Maji, me qai vakaturi na yacana ki na Bose Vakayabaki ni Wasewase ena veivakadonui ni Bose Vakavula tolu.

1.3 Ke sa vakabau me Cavuti me i Talatala e dua ena Bose Vakavula tolu ko Maji, me qai vakaraitaki koya ki na Bose Vakayabaki ni Wasewase me vunau rogoci ena matadra nai Talatala kei na Dauvunau eso, ka me veitarogi gusu ena i Vola Tabu kei na Cioloji.

1.4 Me nona i tavi nai Talatala me vakaraitaka ki na Bose Vakayabaki ni Wasewase e dua nai tukutuku volai ka baleti koya sa cavuti me i talatala – me tukuni kina na nona bula vakayago, na i tovo ni nona lomana na Kalou, nona cakacaka vakalotu, nona rawa-ka, nona i tovo, nona dinau se dua tani tale na ka e vauci tiko kina o koya. Me laveligataki e na Bose Vakayabaki ni Wasewase na vakabau ni yacana me vakau ki na Bose ko Viti.

1.5 Me ra veitarogi volai me vaka e lewa na Bose ko Viti ko ira kece era vakabau ena Bose Vakayabaki ni Wasewase ka vakavo ga ke sa lewai mai na Bose Vakaitalatala ni Komiti ni Cakacaka Levu me kua ni veitarogi

CHAPTER 3 – THE MINISTRY OF THE CHURCH

REGULATIONS

MINISTERS OF THE WORD, SACRAMENTS AND PASTORAL CARE

The Christian ministry of Word, Sacrament and Pastoral Care is not regarded by the Methodist Church as a profession, but as a vocation from Christ Himself, to which those who are received into it, are to be devoted for life. Conference shall consider any proposals for new forms of ministry in the light of this principle.

1. Candidates

- 1.1 *A Candidate for the Ministry must:*
 - a. *be serving or have served as a fully accredited Lay Pastor for at least one year, who firmly believes that God has called him or her to the Ministry;*
 - b. *Have satisfied the Circuit Minister of a sense of call from God to the ministry, and be considered by that Minister to have the necessary abilities for the ministry; and*
 - c. *Be within the age group from 21-50 years.*
 - d. *Unless the Conference shall decide otherwise in particular cases, satisfy the entry educational requirements of the theological training institution as approved by Conference.*
- 1.2 *The Candidate must be nominated by a Minister of the Circuit to the March Quarterly Meeting and recommended by a vote of that Quarterly Meeting to the Annual Divisional Meeting.*
- 1.3 *A Candidate recommended by a Quarterly Meeting shall be present at the Annual Divisional Meeting, preach before a Committee of Ministers and Lay Preachers and undergo an oral examination in general Bible knowledge and Theology.*
- 1.4 *A written statement shall be presented by the Circuit Minister to the Annual Divisional Meeting concerning the Candidate's health, piety, service, abilities, habits of life and any debt or other secular encumbrances. The Annual Divisional Meeting shall decide by an open vote whether to recommend the Candidate's acceptance to the Conference.*
- 1.5 *Every Candidate recommended by the Annual Divisional Meeting, unless excused by the Ministerial Session of the Standing Committee, shall take a written examination prescribed by the Conference. Having regard to the spiritual and recruitment needs of the Church, the Ministerial Session of the Standing Committee shall call a number of candidates to appear before the Ministerial Session of Conference where they shall undergo a further oral*

edua. Sa nona i tavi na Bose Vakaitalatala ni Komiti ni Cakacaka Levu, ni sa dikeva oti na i tutu vakayalo kei na gagadre ni Lotu me kacivi ira eso era sa vakaroti me ra veitarogi gusu ena Bose Vakaitalatala ni Bose ko Viti. Ena vakatau na nodra lewe levu na kacivi mai na levu ni vakaillesilesi e gadreva na Lotu. Era na raici talega vakavuniwai me vaka e lewa na Bose Vakaitalatala ni Bose ko Viti, o koya ena qai lewa ena laveliga na nodra ciqomi yadudua se sega ko ira na Cavuti. Na lewa oqo ena vakaraitaki ena Bose Cokovata ni Bose ko Viti ka na ciqomi kina.

- 1.6 Ni sa vakabau e dua me cavuti me i Talatala, ena qai lewa na Bose ko Viti, se me curu ki na dua na koronivuli ni Vulitalatala se me tiko vakarorogo, me vaka na lewa ni Bose ko Viti se me sa lesi ki na dua na i lesilesi.

2. Na i Talatala Vakatovolei

- 2.1 Me sa dau yabaki ono na dede ni tiko vakatovolei. Me na qai wasea na Bose ko Viti na gauna me curu kina ki na Vuli Talatala kei na gauna me na tiko vakatovolei kina ena dua na i lesilesi. E rawa ni vakalekalekataki na gauna ni vuli se tiko Vakatovolei me vaka na lewa ni Bose ko Viti.
- 2.2 Me vulica na lesoni vakarautaki eso ko ira yadua na i Talatala Vakatovolei, ka veitarogi volai kina ena veiyabaki, me vaka e lewa na Bose ko Viti; me vunau rogoci e matadrau na lewe rua se sivia nai Talatala ka lesia na Bose Vakayabaki ni Wasewase; me veitarogi gusu ena Cioloji kei na Lawa ni Lotu e matadra na lewe ni Bose Vakaitalatala ni Bose Vakayabaki ni Wasewase ka na qai vakauta ki na Bose ko Viti na ka e vakaturi mai kina.
- 2.3 Me vakau e yadua na nodra i tukutuku ni veitarogi, caka lotu, vunau rogoci kei na cakacaka vakatovolei kina Bose Vakaitalatala ni Bose ko Viti ka me qai lewa se me sa sudrai cake ena dua na yabaki na vakatovolei. Na lewa oqo me vakaraitaki ka ciqomi ena Bose ko Viti.

3 Na Vakabau me i Talatala Yaco

- 3.1 Ni bera ni vakabau me i Talatala Yaco e dua na i Talatala Vakatovolei, me veitarogi gusu ena Bose Vakaitalatala ni Bose ko Viti ko koya, ena Cioloji kei na Lawa ni Lotu. Oqo me i kuri ni veika sa lewai oti ena parakaravu 1 kei na 2 mai cake.
- 3.2 Ke sa tukuni ki na Bose ko Viti me i Talatala Yaco e dua nai Talatala Vakatovolei, me sa tiko ena Bose Vakaitalatala ni Bose ko Viti ko koya me tarogi kina ena i tovo ni nona veikilai vakayalo kei na Kalou, na nona vakabauta na i vakavuvuli ni Lotu, na nona kila tiko na vakarorogo ki na kena Lawa, ka me yalataka ko koya ni na vakacegu vakai koya kevaka e veisau kina na lomana e muri.

examination. They shall also undergo a medical examination as directed by the Ministerial Session of Conference which shall then by open vote determine the acceptance or rejection of each candidate before it.

- 1.6 *On being received, a Candidate shall either be sent to a Theological College for training, or placed on the Conference list of reserves or placed in an appointment.*

2. Probationers

- 2.1 *The normal period of probation shall be six years. The Conference shall allocate this period in each case between training in a theological college as a student, and probation in a church appointment. Reduction in the period of training and probation may be granted in accordance with Conference legislation.*
- 2.2 *Each probationer shall pursue a prescribed course of study and annually undergo a written examination therein set by Conference, and shall conduct a service and preach a sermon in the presence of at least two Ministers appointed by the Annual Divisional Meeting concerned and be orally examined in Theology and the Laws of the Church by the Annual Divisional Meeting which shall forward its report and recommendations to the Conference.*
- 2.3 *A report shall be made to the Ministerial Session of Conference regarding each probationer's examination, trial service and work, and the Ministerial Session of Conference shall decide whether such probationer is to be advanced a year in probation.*

3. Admission into Full Connection

- 3.1 *A probationer before being recommended for reception into full connexion shall undergo in the Ministerial Session of Conference an oral examination in theology and the Laws of the Church, in addition to the requirements of sections 1 and 2 above.*
- 3.2 *A probationer recommended to be received into full connexion shall be present at the Ministerial Session of Conference and be examined as to personal religious experience, belief in the Doctrines of the Church, knowledge and acceptance of its discipline. The probationer shall promise to retire quietly from the ministry if, during future service as a minister, personal views of doctrine or discipline change.*

3.3 Ni sa rogoca oti na Bose Vakaitalatala ni Bose ko Viti na i tukutuku ni i Talatala Vakatovolei mai na Bose Vakayabaki ni Wasewase, ka raici tale nai tukutuku ni veitarogi, me qai lewa se me Yaco ko koya, se me Vakatovolei tiko, se dua tale na ka me vaka e nanumi ni dodonu ka lako vata kei na Lawa ni Lotu. Na lewa oqo me vakaraitaki ka ciqomi ena Bose Cokovata ni Bose ko Viti.

3.4 Ni sa vakabau me Yaco e dua na i Talatala, sa na tabaki ena ligadra na Qase Levu kei ira na so tale na i Talatala, me vaka na i vakarau ni Lotu ni Veitabaki ka sa vakadonui ena Bose ko Viti.

4. Na Veilesi ni i Talatala

Me ka vakayabaki ga na lesi ni dua na I Talatala ena Bose ko Viti.

4.1 Me kakua ni sivia e lima vata na yabaki vakaveitaravi na nona lesi ki na dua na Tabacakacaka e dua na i Talatala, ia kevaka e nanumi me kua ni vakayacori na i vakarau oqo, me vakabau ena rua-na-i-katolu vei ira era tiko ena i katolu ni Komiti ni Veilesi ni Bose ko Viti.

4.2 E rawa ni vakatoka na Bose ko Viti e so na i lesilesi mera i lesilesi tu tani ka me kakua ni vaci ena tikina e 4.2 mai cake ka me vakatau ena nodra vakadonuya e va nai ka lima ni lewe ni Bose ko Viti.

4.3 Na nona vakacegui

a. E rawa ki na Bose Vakaitalatala ni Komiti ni Cakacaka Levu, kei na Qase Levu ena gauna ni leqa tubu koso, me vaka e virikotori ena tikina e 7.3.5 ena Yavu ni Vakatumulewa, me vakaceguya mai na nona i lesilesi e dua na i Talatala ena vuku ni dua na cala ka sa vakadinadinataki vakavinaka, ka a vakasalataki taumada kina na i Talatala koya ena vuku ni ka e beitaki kina ka sa soli talega vua na galala me taqomaki koya mai kina ena mata ni Komiti ni Cakacaka Levu (se vua na Qase Levu ena gauna ni leqa tubu koso) ni bera ni vakatauci na lewa me sa vakacegui vakawawa mai na nona lilesilesi.

b. Me kakua ni vakaitavi ena cakacaka ni lewa oqo e dua e rau veiwekani voleka se veikilai voleka kei na i Talatala e beitaki se kei koya e cakava na veibeitaki.

5. Na I Tavi ni Talatala

5.1 Na uto ni cakacaka Vakaitalatala

a. me bulataka ka qarava na i tavi ena nona i lesilesi me salavata kei na nona vosa ni yalayala ena gauna e tabaki kina kei na gauna e vakatikori kina ki na nona i lesilesi;

- 3.3 *The Ministerial Session of Conference, having heard the report of the Annual Divisional Meeting on the probationer, and the results of the examination, shall decide whether the probationer shall be received into full connexion, continued on probation, or otherwise dealt with in accordance with the Laws of the Church. This decision is to be conveyed to the Representative Session of Conference.*
- 3.4 *A Minister admitted into full connexion shall be ordained by the President and other Ministers by the laying on of hands according to the form provided in the service authorised by the Conference.*

4. Appointment of Ministers

The appointment of a Minister by the Conference shall be an annual appointment.

4.1 *A Minister shall not be appointed to a Circuit for more than five years in succession except under special circumstances and then only by a two-thirds majority vote of those present at the session of the Stationing Committee dealing with the Third Reading of Stations.*

4.2 *The Conference may designate certain appointments as special appointments and these shall be exempted from the provisions of 4.2 above, subject to a four-fifths majority vote of the Conference.*

4.3 Termination of Appointment

a. *An appointment of a Minister may be terminated at any time by the Ministerial Session of Standing Committee, or by the President in case of urgency pursuant to section 7.3.5 of the Constitution, for reasons that are considered to be good and sufficient provided that the Minister is advised of any relevant complaint and the reasons for the proposed termination and given time and opportunity to respond to the Standing Committee (or the President in case of urgency) before a decision to terminate is made.*

b. *A person who is closely related by friendship or family relationship to the Minister or to any person who has made a complaint against the Minister, shall not participate in the making of the decision to terminate.*

5. Duties of a Minister

5.1 *The core duties of Minister are:*

a. *to live, and exercise such ministry as the Minister is appointed to, in accordance with the vows made by the Minister at the time of ordination and, where applicable, induction;*

- b. me vunautaka na Vosa ni Kalou ka liutaka na So-Kalou se raica na kena liutaki;
 - c. me qarava na Sakaramede ni Papitaiso kei na i Vakayakavi ni Turaga;
 - d. me vakadinadinataki Jisu vei ira na lewenivanua;
 - e. me cakava na cakacaka vakai vakatawa ni sipi, veiliutaki ka solia na veivakasalataki ena gauna kece e gadreva kina.
- 5.2 Me qarauna na i tuvaki ni yagona ka me dau tiko bulabula me qarava rawa kina vakavinaka na nona i tavi. Me lewa vakavinaka na gunuvi ni yaqona ni Viti ka vakatabui koya mai na gunuvi ni yaqona ni vavalagi kei na vakayagataki ni wai ni veivakamatenitaki.
- 5.3 Me gumatua na masumasu, wiliwili Tabu kei na lolo me nomui vurevure ni kaukauwa.
- 5.4 Me dau bulia ka vakarautaka vakavinaka na nona i vunau.
- 5.5 Me dau vulica ka kila na veika e yaco wavolita na nona bula ena vei sala eso ka oka kina sala ni vakau i tukutuku eso ena veika bibi ka tara na vanua, na cakacaka vaka i Talatala kei na kena tutaki na dodonu.
- 5.6 Na i Talatala me qarauna ka dusimaki ira na lewe ni nona vuvale enai tovo kei nai valavala, enai vakarau ni bula, vakanananu kei na vosa, ka sala vata kei nai vakavuvuli i Karisito.
- 5.7 Me dau qarava na nodra vuli nai tubutubu kei na dau ni veisusu ni bera ni qaravi na nodra papitaiso na nodra gone;
- 5.8 Me dau qarava na nodrau tuberi na cauravou kei na goneyalewa e rau via vakamau ni bera ni qarava na nodrau vakamau.

6. Na i tavi ni Talatala ni Tabacakacaka

- 6.1 Nai Talatala ka tiko ena koro vakaviti me dau qarava na lotu ena veitikitiko vakaturaga ena macawa vaka kina ena veikoronivuli.
- 6.2 Me vakalevutaki na gauna ni nona veisiko, me tara cake na veiweiwekani.
- 6.3 Me dau raica na kena cakacakataki na lewa ni Bose Vula Vou kei na Bose Vula Tolu me rawa ni tuvai kina na cakacaka.
- 6.4 Na i Talatala ka tiko na nona i kanakana, me dau qarava vinaka na nona i teitei.
- 6.5 Me dau qarava na nodra vuli nai vavakoso ena veivalenilotu ena nona Tabacakacaka se me dau raica na kena qaravi ena so na taba ni vuli mera mai qarava na kena dau, ka me dau dikeva nai tukutuku oqo nai Talatala Qase ena vei vulatolu.

- b. *preaching the Word of God and conducting, or providing for the conduct of, worship;*
 - c. *presiding at the celebration of the Sacraments of Baptism and the Lord's Supper;*
 - d. *witnessing to the Gospel of Jesus Christ in the community;*
 - e. *providing pastoral care, oversight and counsel whenever needed.*
- 5.2 *A Minister shall maintain a healthy lifestyle and a level of fitness that will enable the Minister to carry out the responsibilities of ministry. A Minister shall be prudent in the use of yaqona and abstain from the use of alcohol and illicit drugs.*
- 5.3 *The Minister shall spend time in prayer, Bible Reading and fasting as the source of spiritual strength.*
- 5.4 *The Minister shall be diligent in sermon preparation.*
- 5.5 *The Minister shall keep informed (by whatever means are available, including media) regarding issues affecting church or community that are relevant to the ministry of pastoral care, Christian service and advocacy against injustice.*
- 5.6 *The Minister shall endeavour to guide members of the Minister's family in their habits, behavior, thoughts and words in accordance with Christ's teachings.*
- 5.7 *The Minister shall provide training and instruction for parents and guardian before the baptism of their children.*
- 5.8 *The Minister shall carry out counselling for couples intending to marry before the Minister officiates at the marriage ceremony.*

6 *Duties of Circuit Ministers*

- 6.1 *The Minister who is based in a village shall offer fellowship to community leaders every week as well as conduct the devotion in the local schools.*
- 6.2 *He/ She should spend time in visitation to build relationships.*
- 6.3 *The Minister shall be responsible to ensure that decisions made by the Leaders Meeting and the Quarterly Meeting are implemented.*
- 6.4 *When the Minister is provided with land for a garden, the Minister should cultivate the garden diligently.*
- 6.5 *The Minister shall provide training for members in all the churches within the Circuit or arrange for specialized training and experts to provide training for areas outside the Minister's area of expertise. The training program shall be reported to the Divisional Superintendent every quarter.*

6.6 Me dau cakava na nodra vuli na i Liuliu eso ka ra liga ni veiqaravi ena nona Tabacakacaka ena veivulatolu ka me dau dikeva talega na nonai Talatala Qase ena vei vulatolu.

7. Na i Talatala Vakacegu

7.1 Na i Talatala Vakacegu sa i koya sa vakadonui ena Bose ko Viti me vakacegu ena vuku ni sa qase mai, se sa cakacaka vakadede, se sa tauvimate, se sa sega ni qai rawata ko koya na veilakoyaki vakaitalatala.

7.2 Ni sa yacova na yabaki 60 na nona yabaki ni bula e dua nai Talatala sa rawa ni kerea me vakacegu.

7.3 Ni sa yacova na yabaki 70 e dua nai Talatala, sa na vakaraitaki vua me vakacegu.

7.4 E tu ki na Bose ko Viti na kaukauwa me tukuna vua e dua nai Talatala me vakacegu, ka na sega ni vakatau ga ki na nona sa kerea se vakadonuya.

7.5 Me volai na yacana nai Talatala vakacegu enai Tukutuku ni Bose ko Viti ki na Tabacakacaka e vakaitikotiko kina ka me sa okati me lewe ni Tabacakacaka koya. Me sa dau tiko ena Bose Vakayabaki ni Wasewase koya ka me saumi taro ena vuku ni nona i tovo kei na vakavuvuli ni lotu, vakavo ga ke sa vakadonuya vaka kina nai Liuliu ni Wasewase me kakua ni tiko ena dua na vuna vinaka. Me sa vakarorogo ko koya ki nai Wasewase koya ena vuku ni vakarau kei na lawa ni lotu ka tara vua me vosa ka laveliga ena veika e vakaturi.

8. Na i Talatala Sega ni Vakaisilesi

8.1 E rawa ni lewa na Bose Vakaitalatala ni Bose ko Viti me kua ni vakaisilesi e dua na i Talatala veitalia ga ke kerekere mai se sega, se vakadonuya ko koya se sega.

8.2 Me dau tiko ena Bose Vakai Talatala ni Bose Vakayabaki ni Wasewase e tiko kina na i Talatala sega ni vakaisilesi ka me saumi taro ena vuku ni nona lotu kei nai vakavuvuli vakavo ga ke sa vagalalataki koya mai kina nai Liuliu ni Wasewase ka me sa sauma mai vakai vola na taro, “Ko sa vakabauta ka vakavuvulitaki na i vakavuvuli ni Lotu Wesele se sega?” Me sa vakarorogo kokoya ki na Bose Vakayabaki ko ya me baleta na lawa ni Lotu kei na veivakadodonutaki.

8.3 Me vakacurumi e na i tukutuku ni Bose ko Viti, na yacana ki na Tabacakacaka sa tiko kina ko koya, ka me volai talega kina: “Na i Talatala sega ni Vakaisilesi”.

6.6 *The Minister shall carry out training of Circuit leaders and the training program shall be reported to the Divisional Superintendent every quarter.*

7. *Supernumerary Ministers*

7.1 *A Supernumerary Minister is a Minister who by reason of age, status or physical disability is permitted by the Conference to retire from the active work of the ministry.*

7.2 *A Minister may elect to become a Supernumerary on reaching the age of 60 years.*

7.3 *A Minister on reaching the age of 70 years shall be required to become a Supernumerary.*

7.4 *The power to make a Minister a Supernumerary resides in the Conference and may be exercised apart from a Minister's own request or consent.*

7.5 *Each Supernumerary Minister shall be listed in the minutes of the Conference under the Circuit in which the Supernumerary Minister resides and shall be regarded as a member of that Circuit. The Supernumerary Minister shall be present at the Annual Divisional Meeting of the Division to which the Supernumerary Minister belongs, unless given special dispensation by the Divisional Superintendent, and shall answer questions in regards to beliefs and the doctrines of the Church and shall have the right to speak and vote at that meeting.*

8. *Ministers without appointment*

8.1 *The Ministerial Session of Conference may leave a Minister without appointment with or without the request or consent of the Minister. A Minister without appointment shall not be listed in the station sheet unless Conference determines otherwise.*

8.2 *A Minister left without appointment shall attend the Annual Divisional Meeting, unless dispensation has been granted by the Divisional Superintendent, in which case the Minister shall answer in writing the question "Do you believe and preach our doctrine?" The Minister shall answer the questions required regarding character and doctrine and be subject to the Annual Divisional Meeting in all matters of discipline.*

8.3 *A Minister left without appointment shall attend the Annual Divisional Meeting, unless dispensation has been granted by the Divisional Superintendent, in which case the Minister shall answer in writing the question "Do you believe and preach our doctrine?" The Minister shall answer the questions required regarding character and doctrine and be subject to the Annual Divisional Meeting in all matters of discipline.*

- 8.4 E sega ni tara vua e dua na i Talatala sega ni Vakaisilesi me vakaogai koya ena cakacaka vakabisinisi, veivoli se dua tani tale na cakacaka, kevaka e sega ni vakadonuya taumada na Komiti ni Cakacaka Levu ni Bose ko Viti. Me sa dau volavola taumada mai ki na Komiti ni Cakacaka Levu ni Bose ko Viti nai Talatala sega ni vakaisilesi kevaka e gadreva me goleva e dua na cakacaka vakabisinisi se dua tale na cakacaka.
- 8.5 Sa sega talega ni tara vua nai Talatala sega ni Vakaisilesi me qarava na sakaramede se dua tale na cakacaka vakai Talatala vakavo ga ke sa vakadonuya vaka kina na Bose Vakaitalatala ni Komiti Cakacaka Levu ni Bose ko Viti. Ke sa via vakayagataki koya edua nai Talatala Qase, ia me sa kerea taumada na veivakadonui ni Komiti ni Cakacaka Levu ni Bose ko Viti.

9. Ni sa sega ni qarava rawa nai Talatala na Cakacaka vakai Talatala.

- 9.1 Ke sa vaka dinadinataka na Bose vakai vakai Talatala ni Komiti ni Cakacaka Levu ni sa sega ni qarava rawa e dua na i Talatala me qarava eso se itavi kece Vakai Talatala me sa na lewa na ka me na caka vua.
- 9.2 Sa rawa vua na Bose Vakai Talatala ni Komiti ni Cakacaka Levu ke mani ni ganita, me vakarota na nona raici vakavuniwai mai vua na vuniwai e digitaki na Komiti ni Cakacaka Levu kei na kena soli mai nai tukutuku tale gadrevi.
- 9.3 Sa na solia na bosa vakaitalatala ni Komiti ni Cakacaka Levu na galala vua e dua nai Talatala me solia na nona i tukutuku ki na Komiti ena vuku ni veika e kauwaitaki ena nona cakacaka vakaitalatala, ni bera ni qai vakatulewa ni sa sega ni qarava rawa na i Talatala oya na nona i tavi, ka me qai lewa na veika me vakayacori.
- 9.4 Na veika e rawa ni vakatulewatataki na Bose Vakai Talatala ni Bose ko Viti se Komiti ni Cakacaka Levu era na wili kina na veika oqo.
- a) Na nona vakaroti nai Talatala me muria na lewa ni Komiti ka me raica na kena muri.
 - b) Vakaliligi nai lesilesi se muduki ni nona i lesilesi.
 - c) Vakaliligi na nona qarava na cakacaka vakaitalatala.
 - d) Lewa se vakatura ki na Bose ko Viti me sa kua ni vakaisilesi nai Talatala se me sa vakacegu.
 - e) Na veika tale e so e nanuma na Komiti ni kilikili.
- 9.5 Na lewa me sa vakalesoni tale edua nai Talatala ka sa tau vua e dua na lewa ena Kolosa 9:1, sa na vakatau ki na Bose Vakaitalatala i Komiti ni Cakacaka Levu ka rawa ni salavata kei na veika e lavaki vua me muria.

- 8.4 *A Minister who is without appointment shall not engage in any trade, business or profession without the consent of the Conference or Standing Committee. A Minister without appointment wishing to be engaged in business or other employment shall put his or her request in writing to the Standing Committee.*
- 8.5 *A Minister who is left without appointment for health or disciplinary reasons shall not engage in the administration of the Sacrament or any other ministerial work unless specifically authorized by the Ministerial Session of the Conference Standing Committee to do so. A Divisional Superintendent wishing to use such a Minister for ministerial work, shall first request the approval of Conference Standing Committee.*

9. *Inability of a Minister to perform ministerial duties.*

- 9.1 *If the Ministerial Session of Conference Standing Committee is satisfied that a Minister in appointment is unable for whatever reason to perform any or all of his or her ministerial duties, it shall decide what action is to be taken.*
- 9.2 *The Ministerial Session of Standing Committee may, when it considers it appropriate, require the Minister to be examined by its nominated medical practitioner and may consider such other information as it considers relevant.*
- 9.3 *The Ministerial Session of Conference Standing Committee shall give a Minister an opportunity to respond to the Committee regarding issues of concern before it concludes that the Minister is unable to perform ministerial duties or decides what action shall be taken.*
- 9.4 *Actions that the Ministerial Session of Conference Standing Committee may decide shall be taken, may include:*
- a) Requiring the Minister to comply with directions from the Committee and monitoring compliance;*
 - b) Suspending or terminating the Minister's appointment.*
 - c) Suspending the Minister from Ministerial practice;*
 - d) Making a decision or recommending to Conference that the Minister be left without appointment or become a Supernumerary;*
 - e) Such other actions as the Committee considers appropriate.*
- 9.5 *A decision that a Minister against whom action has been taken under clause 9.1, shall return to active work, shall be made by the Ministerial Session of the Standing Committee and may be made subject to conditions.*

10. **Na Veivunauci**

10.1 Na i Talatala, era na vakarorogo ki na Bose Vakaitalatala ni Bose ni Yabaki ni nona i Wasewase ena vuku ni nona lotu, i tovo kei na vakabauta ka na dau tarogi kina me vaka e virikotori ena kena taro. Sa na dau vakarorogo vaka kina ki na nona i Liuliu ni Wasewase.

10.2 Ena Lawatu oqo, na veibeitaki e dua na kudru ka sa volai me baleta e dua na i Talatala Yaco se Vakatovolei ni :

(a) sa sega ni via qarava ka vakaweleweletaka na nona i tavi vaka i Talatala;

(b) sega ni via vakayacora na ka e tu ena Yavu ni Vakavulewa, Lawatu se i Vakarau; se

(c) voroka e dua na i Vakarau Kilikili ka sa vakadonuya na Lotu ka vauci ira na i Talatala.

Na i tukutuku ni kudru volai oqo me sinitaka okoya e cakava ka me tiko kina e dua na I tukutuku e rawa ni vakadinadinataki ka koto kina e dua se vica na yavu ka tuvai koto ena parakaravu (a) ki na (c) mai cake.

10.3. Me na lesia na Bose ko Viti e dua na Vunilewadodonu kei na Veivunauci, ka me sa na vakatokai me Vunilewa ena veigauna e cavuti kina ena vo ni Lawatu oqo, me dau vakasalataki ira era via kauta cake mai e dua na veibeitaki; vakasalataki ira na vakaillesilesi ni lotu kei na komiti eso e buli me qarava na kena veivaqai; raica me tu vakaivola kece na veika e baleta; raica na nodra vuli ko ira e digitaki ira na Lotu mera qarava na ka me baleta na veibeitaki.

10.4. Ke sa nanuma e dua na tamata me cakava e dua na veibeitaki e baleta e da na i Talatala, sa rawa vua me na kerea na nona veivuke na Vunilewa ena kena vakarautaki na veibeitaki, ka sa na vukei koya kevaka e nanuma ni ganita me vaka kina.

10.5 Na veibeitaki me baleta na :

(i) Talatala ni Tabacakacaka; se

(ii) Talatala Vakacegu se talatala sega ni vakaillesilesi ka vakaitikotiko e Viti me vagolei ki na

(iii) iTalatala Qase ni Wasewase ka lesi kina se tiko kina kevaka e Talatala sega ni vakaillesilesi, se

(iv) vua na Vunilewa.

10. Discipline

- 10.1 *Ministers are answerable to the Annual Divisional meeting in regards to their character, beliefs, teaching and discipline. They shall therefore be answerable to the Divisional Superintendent, who is the chair of the Divisional Meeting.*
- 10.2 *In this Regulation, a 'charge' is a complaint in writing that a Minister, or Minister on Probation, has:*
- (a) wilfully and persistently neglected the duties of a Minister; or*
 - (b) failed to comply with the Constitution, Regulations, rule or resolution of the Church; or*
 - (c) breached a code of conduct that has been adopted by the Church and is applicable to Ministers.*
- The written complaint should be made in the name of the complainant and should include a statement of the factual information that allegedly establishes one or more of the grounds mentioned in paragraphs (a) to (c) above.*
- 10.3 *The Conference will appoint an 'Ethics and Discipline Officer' who will advise and assist people bringing a charge; advise and assist Church officers and committees dealing with a charge; ensure proper record keeping; and arrange for adequate training of people involved in implementing the Church's process for dealing with charges.*
- 10.4 *If a person decides to make a charge against a Minister, the person may request assistance from the Ethics and Discipline Officer in preparing the written charge, and the Ethics and Discipline Officer shall provide assistance when the Ethics and Discipline Officer considers it appropriate to do so.*
- 10.5 (a) *A charge against*
- (i) a Minister in a Circuit, or*
 - (ii) a Minister without appointment or a Supernumerary Minister, and residing in Fiji shall be directed to*
 - (iii) the Divisional Superintendent for the Division in which the Minister is appointed or, if the Minister is not in an appointment, of the Division in which the Minister resides, or*
 - (iv) to the Ethics and Discipline Officer.*

- (b) Na veibeitaki me baleta na i Talatala ka tiko ena dua tani tale na i lesilesi e Viti, me vagolei vua na nona i liuliu vakacakacaka, se ki vua na Vunilewa;
 - (c) Na veibeitaki me baleta e dua na i Talatala ka vakailisilesi ena taudaku ke Viti, me vagolei vua na Qase Levu, Vunivola Levu se ki vua na Vunilewa.
- 10.6 Ni sa ciqomi e dua na veibeitaki mai vua e dua ka sega ni Vunilewa, sa na vakasalataka kokoya ena kena gauna totolo duadua na Vunilewa ka solia vua e dua na i lavelave ni veibeitaki kei na kena i vola kece ni vakadinadina, ka sa nona i tavi na Vunilewa me tukutuku vua na Qase Levu.
- 10.7 Ke voroka talega na lawa ni matanitu na veibeitaki oya, sa na vakauqeti o koya e kauta mai na veibeitaki me tukutuku vei ira na ovisa.
- 10.8 Me soli vua na i Talatala ka sa beitaki ena dua na veibeitaki na i tukutuku e ganita me kila na ka e beitaki kina, ka me soli talega vua na gauna kei na galala me vakarautaki koya me taqomaki koya mai na veibeitaki oya e matadra era na vakatulewa kina.
- 10.9 vakavo ga ke vauci ki na ka e tukuna na kolosi 9.10, me sa na vaqaqa na nona i Talatala Qase se okoya nona i liuliu vakacakacaka na i Talatala e beitaki tiko ke sa vakasala vaka kina na Vunilewa, ka me okati ena veivaqaqai oqo na veitalanoa yadudua vei koya e veibeitaki kei koya na i Talatala e beitaki.
- 10.10 O koya me vaqaqa na veibeitaki se okoya e tu vua na kaukauwa me vakatikitikitaki koya na i Talatala e beitaki tiko, me kakua ni rau veiwekani voleka se vakadra kei koya e beitaki se o koya e veibeitaki. Ke vauci ena tikina oqo na i Talatala Qase se Qase Levu se o koya na nona i Liuliu vakacakacaka na i Talatala e beitaki, me sa na qarava na i tavi oya na Qase Levu sa qai vakacegu(ena vuku ni Qase Levu) se Qase Levu(ena vuku ni Talatala Qase se i Liuliu ni Cakacaka nei koya e beitaki) me digitaka e dua tale me qarava na i tavi ni oti na veivosaki kei koya na Vunilewa.
- 10.11 Me raica okoya e vagolei vua na kudru(ka sa vakarautaki me dua na veibeitaki) me maroroya matua na i tukutuku kece me baleta na kudru oya ka vaka kina ko ira kece era vakaitavi ena kena veivaqaqai.

- (b) *A charge against a Minister in any other appointment in Fiji shall be directed to the person to whom the Minister is accountable, or to the Ethics and Discipline Officer.*
 - (c) *A charge against a Minister living overseas shall be directed to the President/General Secretary, or to the Ethics and Discipline Officer.*
- 10.6 *When a charge is received by any person other than the Ethics and Discipline Officer, that person shall promptly advise the Ethics and Discipline Officer and supply a copy of the charge and any accompanying information to the Ethics and Discipline Officer as soon as practical and the Ethics and Discipline Officer shall in all cases inform the President.*
- 10.7 *If a charge alleges a criminal offence, the person bringing the charge shall be encouraged to report the matter to the police.*
- 10.8 *A Minister against whom a charge is made, shall be given sufficient information to know what is being alleged against the Minister, and shall be given time and opportunity to prepare a response and present it to the persons who will make a decision regarding the charge.*
- 10.9 *Subject to clause 9.10, the Divisional Superintendent or the person to whom the Minister is accountable, may investigate the charge if so advised by the Ethics and Discipline Officer and any such investigation shall include separate conversations with the complainant and the Minister.*
- 10.10 *A person who investigates a charge or who would otherwise have authority to stand a Minister aside when a charge is made against the Minister, shall not be the complainant or be closely related by friendship or family relationship to either the person making the complaint, or the Minister against whom the complaint is made. If this requirement prevents the President or a Divisional Superintendent or the person to whom the Minister is accountable, from acting, the Immediate Past President (in the case of the President) or the President (in case of a Divisional Superintendent or the person to whom the Minister is accountable) after consultation with the Ethics and Discipline Officer will appoint a substitute person to act.*
- 10.11 *Confidentiality shall be strictly observed by the person to whom a complaint (that is then processed as a charge) is made, and by all persons involved in investigating a charge.*

- 10.12 Vakavo ga ke vauci ena tikina 9.10, ena vuku ni i Talatala ka vakarorogo ki na Bose ni Yabaki, sa na vakatikitikitaki koya na i Talatala Qase, kei na i lesilesi tale eso, na Qase Levu ena gauna e qaravi tiko kina na veivaqai ka me raica me lesi edua me veisosomitaki tiko ena gaun koya.
- 10.13 Me raica na i Talatala Qase se, ena vuku ni i Talatala sega ni vakailesilesi ena Tabacakacaka, na Vunilewa, na kena soli na veivakasalataki vakaivakatawa ni sipi vei koya e kauta mai na veibeitaki kei koya talega e beitaki kei na nodrau dui matavuvuale.
- 10.14 Na i tukutuku se macala ni veivaqai mai vua na i Talatala Qase ena vuku ni i Talatala ni tabacakacaka se okoya na i liuliu Vakacakacaka ni Talatala ena vuku ni lesilesi tale eso se vua e dua e a lesi ena ruku ni Kolosa 9.10 mai cake me veisosomitaki, me sa na vakau vua na Qase Levu ena kena gauna totolo duadua ka me na veivosakitaki ena Bose Vakaitalatala ni Komiti ni Cakacaka Levu.
- 10.15 Sa rawa vua na Bose Vakaitalatala ni Komiti ni Cakacaka Levu me digitaka e dua na komiti mai vei ira na lewe ni bose me vaqqa tale ena kena gauna totolo duadua ka tukutuku lesu ki na Komiti ni Cakacaka Levu. E rawa vua na komiti ogo me lesia e so e tu vei ira na kila-ka me baleta na veika e vaqai tiko mera lewena na komiti. Ke kauta tiko mai na veibeitaki e dua na yalewa, me sa na lewena talega na komiti lailai ogo e dua se sivia na yalewa.
- 10.16 (a) ke sa vakadinadinataki e dua na veibeitaki me baleta e dua na i Talatala
- (i) Sa na rawa vua na Bosevakaitalatala ni Bose ko Viti se vua na Qase Levu ena gauna ni leqa tubukoso ka cakacaka ena ruku ni tikina e 7.3.5 ni Yavu ni Vakavulewa, me vakatikititaka na i Talatala mai na cakacaka vaka i Talatala ena dua na gauna yalani kei na veika e lavaki vua me vaka e ganita; se
- (ii) na Bose Vakaitalatala ni Komiti ni Cakacaka Levu, sa rawa ni vakatura ki na Bose Vakaitalatala ni Bose ko Viti me sa sivo mai na nona i tutu vaka i Talatala.
- (b) Na lewa me sa vakasivoi e dua na i Talatala sa na vakatulewa kina na Bose Vakaitalatala ni Bose ko Viti;
- (c) Na lewa me vakalesui tale edua na na i Talatala ka a vakatikititaki me Vakailesilesi tale sa rawa ni vakatulewa kina na Bose Vakaitalatala ni Komiti ni Cakacaka Levu.
- 10.17 Ke sa vakadinadinataki na nona cala edua nai Talatala Vakatovolei, sa na vakacegu vakadua mai na nona cakacaka vakai Talatala. Ia kevaka sa via curu tale mai me sa na muria tale na sala ni Cavuti ni sa oti e lima na yabaki.

- 10.12 *Subject to clause 9.10, when the Minister is accountable to the Annual Divisional Meeting, the Divisional Superintendent, and in other cases, the President, may stand the Minister aside while the charge is being investigated, and make alternative arrangements for the care of the Circuit or other appointment until the investigation and its outcomes are completed.*
- 10.13 *The Divisional Superintendent or, if the Minister is not in a Circuit appointment or residing in a Circuit in the Division, the Ethics and Discipline Officer, shall arrange pastoral care for the person bringing the charge, the Minister against whom the charge is made, and their families.*
- 10.14 *The report of any investigation by the Divisional Superintendent or, if the Minister is in an appointment that is not within a Circuit, the person to whom the Minister is accountable, or a substitute appointed under clause 9.10, shall be sent to the President as soon as possible to be tabled at the Ministerial Session of the Standing Committee.*
- 10.15 *The Ministerial Session of Standing Committee may appoint an ad hoc Committee of its members to investigate or further investigate the matter as soon as possible and report to the Standing Committee. Other people with professional expertise in areas relevant to the charge may be co-opted to the ad hoc Committee. If the person bringing the charge is a woman, at least one woman shall be a member of the ad hoc Committee.*
- 10.16 (a) *If a charge is proven against a Minister,*
(i) *the Ministerial Session of Standing Committee, or the President in case of urgency acting under section 7.3.5 of the Constitution, may suspend the Minister from active work for such period of time and on such conditions as are considered appropriate; or*
(ii) *The Ministerial Session of Standing Committee may recommend to the Annual Conference that the recognition of the Minister as a Minister be withdrawn.*
(b) *A decision on withdrawal of recognition of a Minister shall be made by the Ministerial Session of the Annual Conference.*
(c) *A decision on return to active work for a Minister who has been suspended shall be made by the Ministerial Session of the Standing Committee.*
- 10.17 *If a Minister on probation is found guilty of a charge, he or she shall be dismissed from the Ministry. In the event that he or she expresses a desire to reenter the Ministry, then he or she will need to go through the candidature process but not until five years have passed since the offence*

10.18 Vakacurumi tale

Kevaka sa vakadinadinataki ni sa cala edua nai Talatala Yaco, sa na vakasivoi mai na nonai tutu vakai Talatala. Kevaka e gadreva me sa na curu tale ki na cakacaka vakai Talatala me na qai muria tale na nona kerekere ki na nona Bose Vulavou, Bose Vulatolu kei na Bose Vakayabaki kei na Bose ko Viti, ni sa oti e lima na yabaki mai na gauna e vakayacori kina na cala. Ke sa na ciqomi na nona kerekere, sa na taura tale kokoya na nona i tutu vaka i Talatala Yaco ka sa rawa ni lesi sara.

11. Na Vakacagicagi ni Talatala

10.1 Me sa 14 na siga veitaravi na vakacagicagi ni Talatala ni oti e dua na yabaki ni cakacaka.

10.2 Me sa 42 na siga veitaravi ni nona vakacagicagi e dua na I Talatala ni oti e tolu na yabaki ni nona cakacaka.

10.3 Me sa na tauri na vakacagicagi ena veiyabaki ka na sega ni dewa yani ki na yabaki ka tarava.

12 Lavo ni Vakacegu

11.1 Me sa dau tauri vakavula na nodra I lavo ni vakacegu na I Talatala vakacegu, vakavo ga kera gadreva me qai tauri vaka vulatolu.

11.2 Ni sa mate e dua na i Talatala vakacegu ka se bula tiko na ra nona lewe ni vale, sa na saumi vua na nona lewe ni vale nai votavota mai na i lavo ni vakacegu me yacova ni sa mate kokoya se sa vakamau tale.

10.18 *If a former Minister whose recognition as a Minister has been withdrawn, desires to be reinstated as a Minister, he or she may after 5 years apply for reinstatement through the Leaders Meeting, Quarterly Meeting, Annual Divisional Meeting and Conference. If accepted, he or she is reinstated as a Minister and can be given an appointment.*

11. Leave for Ministers

- 11.1 *Ministers are entitled to 14 consecutive days' leave for every completed year of service.*
- 11.2 *Ministers are entitled to 42 consecutive days' leave after every three years of service.*
- 11.3 *Minister must take their leave when due. Leave cannot be accumulated to the following year.*
- 11.4 *Maternity leave 84 consecutive days' leave is granted to a woman Minister as paid leave for each of her first three confinements only and a further 84 consecutive days' leave at half pay is granted after the third child. If she already has a child or children before ordination, the number of confinements for which she receives leave at full pay from the Church is reduced by the number of children that she has prior to ordination.*
- 11.5 *The General Secretary shall maintain a record of leave taken by Ministers.*

12 Supernumerary Fund

- 11.1 *Payments from supernumerary funds are to be made monthly unless the Supernumerary Minister desires a quarterly payment.*
- 11.2 *When a Supernumerary Minister dies and is survived by his or her spouse, the surviving spouse shall receive a monthly payment from the Supernumerary Fund until death or remarriage.*